

Name _____
(Plaintiff's name, address, and telephone number)

Address _____

Telephone _____

Plaintiff, *Pro Se*

SUPERIOR COURT OF NEW JERSEY
CHANCERY DIVISION—FAMILY PART

_____ COUNTY
(County where complaint is filed)

DOCKET NO. FM _____
(Docket number of complaint)

Name: _____ Plaintiff
vs.
Name: _____ Defendant

CIVIL ACTION
SUMMONS

FROM THE STATE OF NEW JERSEY
TO THE DEFENDANT NAMED ABOVE:

The plaintiff, named above, has filed a lawsuit against you in the Superior Court of New Jersey. The complaint attached to this summons states the basis for this lawsuit. If you dispute this complaint, you or your attorney must file a written answer or motion and proof of service with the deputy clerk of the Superior Court in the county listed above within 35 days from the date you received this summons, not counting the date you received it. (A directory of the addresses of each deputy clerk of the Superior Court is available in the Civil Division Management Office in the county listed above and online at www.njcourts.gov/forms/11237_directory_civil_ofcs.pdf.) If the complaint is one in foreclosure, then you must file your written answer or motion and proof of service with the Clerk of the Superior Court, Hughes Justice Complex, P.O. Box 971, Trenton, NJ 08625-0971. A filing fee payable to the Treasurer, State of New Jersey and a completed Case Information Statement (available from the deputy clerk of the Superior Court) must accompany your answer or motion when it is filed. You must also send a copy of your answer or motion to plaintiff's attorney whose name and address appear above, or to plaintiff, if no attorney is named above. A telephone call will not protect your rights; you

must file and serve a written answer or motion (with fee of \$175.00 and completed Case Information Statement) if you want the court to hear your defense.

If you do not file and serve a written answer or motion within 35 days, the court may enter a judgment against you for the relief plaintiff demands, plus interest and costs of suit. If judgment is entered against you, the Sheriff may seize your money, wages or property to pay all or part of the judgment.

If you cannot afford an attorney, you may call the Legal Services office in the county where you live or the Legal Services of New Jersey Statewide Hotline at 1-888-LSNJ-LAW (1-888-576-5529). If you do not have an attorney and are not eligible for free legal assistance, you may obtain a referral to an attorney by calling one of the Lawyer Referral Services. A directory with contact information for local Legal Services Offices and Lawyer Referral Services is available in the Civil Division Management Office in the county listed above and online at www.njcourts.gov/forms/10153_deptyclerklawref.pdf.

(Sign the name of the Clerk, "Michelle M. Smith, Esq." followed by your own initials)

Michelle M. Smith, Esq.
Clerk, Superior Court

Date _____
(Date on which you sign the document)

Name of defendant to be served _____
(Defendant's name)

Address of defendant to be served _____
(Defendant's address)

Description of defendant to be served _____
(Physical description of the defendant)

Best time to serve the defendant _____
(Day and time defendant is most likely to be at home)

COURT OFFICER'S PROOF OF SERVICE/RETURN OF SERVICE

(DO NOT FILL OUT THIS SECTION. This page will be filled out by the sheriff's officer and returned to the plaintiff.)

On _____, I, the undersigned, being
over the age of 18, served the within summons and complaint by delivering a copy
thereof to the person named therein at _____
(Description of location of service)
_____.

I certify that the foregoing statements made by me are true. I am aware that if
any of the foregoing statements made by me are willfully false, I am subject to
punishment.

Signature Date

Docket No. _____

Date _____ Time _____

Height _____ Weight _____

Age _____ Hair _____

WM WF BM BF Other _____

Mustache Beard Glasses

Name _____

Relationship _____

Description of Premises _____